

## DEVELOPMENT DIRECTOR

Written by Habitat for Humanity  
Tuesday, 05 May 2015 10:31 -

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GREEN BAY - Greater Green Bay Habitat for Humanity is currently recruiting for the following position: DEVELOPMENT DIRECTOR

The Director of Development is responsible for developing and executing the affiliates overall fundraising program. Key functions include prospecting for new donors, establishing and maintaining relationships with donors with the goal to increase support and partnerships with existing donors.

Key Responsibilities & Qualities recommended for this position:

- Development and implementation of a strategic fundraising plan
- Involvement at a leadership level in planning and executing special events
- Experience in donor development and community relations along with the personality to foster and grow those relationships
- Ability to research non-profit Grant opportunities for the Organization
- Grant writing experience with successful results
- Facilitate planned giving program and annual fund drive
- A personality with self-confidence to develop strong relationships with donors, organizational skills, attention to detail & follow-up
- Superior oral and written skills for presentations to audiences of various sizes.
- Ability to manage multiple projects with minimal supervision.
- Ability to create & collaborate with a community fundraising committee to secure a solid future for Habitat.
- Bachelor degree or 3 or more years' experience in some or all of the following areas: fundraising, donor development and or community relations

Habitat of Humanity has a company culture of teamwork, close relationships and fun. A successful candidate will work cooperatively while serving others.

Resumes should be submitted to: (by May 15, 2015)

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