

Construction Coordinator

Written by Habitat for Humanity
Friday, 18 July 2014 16:04 -



GREEN BAY - The person coming into this position will work with our current Construction Coordinators on the management and supervision of Habitat building projects and related activities.

Key activities include development of house plans, budgets and construction schedules; ordering materials; acquiring permits; scheduling installations and inspections; training volunteers, leading crews on the build sites and enforcing all safety rules.

Desirable attributes for the position include experience in home construction and project management, organizational skills, leadership ability, attention to detail, the ability to ensure a positive build site experience for all volunteers, ability to work with diverse groups, and a strong work ethic.

Resumes should be submitted to:

Jeff Johnson, Executive Director

Greater Green Bay Habitat for Humanity

PO Box 10263

Green Bay, WI, 54307-0263

Email submission of resumes is preferred. Resumes can be e-mailed to jjohnson@greenbayhabitat.org. Applications

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must be received no later than August 1, 2014 to be considered.